

PRIVACY NOTICE for pupils in schools

Privacy Notice - Data Protection Act 1998

We, Brumby Junior School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information* and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information. If you are enrolling for post 14 qualifications the Learning Records Service will give us your unique learner number (ULN) and may also give us details about your learning or qualifications.

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass some information about you to our Local Authority (LA), and the Department for Education.

If you want to receive a copy of the information about you that we hold or share, please contact Mrs Russell at the school office.

If you require more information about how the LA and/or DfE store and use your information, then please go to the following websites:

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

If you are unable to access these websites, please contact the LA or the DfE as follows:

- CMISS Support Team
Email: support-childrens.cmiss@northlincs.gov.uk
Tel: 01724 297297
- Public Communications Unit, Department for Education Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
- Website: www.education.gov.uk
Email: <http://www.education.gov.uk/help/contactus>
Tel: 0370 000 2288

*Attendance information is **NOT** collected as part of the Censuses for the Department for Education for the following pupils/children – a) in Nursery schools; b) aged under 4 years in Maintained schools; c) in Alternative Provision; and d) in Early Years Settings.